

cProgress report

PRIVACY STATEMENT

This report is only intended to capture anonymous data (i.e. no personal information which could be attributed to identifiable members of staff/personnel, including sensitive personal information, such as health related issues). When completing the report, please take care not to include any such personal information, unless specifically asked for – for example, under the ‘Staff/personnel’ section. Please also refer to our Wellcome Grants Privacy and Confidentiality Statement: <https://wellcome.ac.uk/funding/privacy-and-confidentiality-wellcome-grants>.

Provide an update on progress towards the key aims and deliverables outlined in your application, and describe how these contribute to the realisation of the Centre’s vision. In your progress update, please highlight the achievements from the past year, including, if applicable, any outcomes relating to translation, capacity building, public engagement, and/or policy, or that arising from any supplemental Centre funding. Please also note where you might be facing challenges in achieving the objectives of your award.
(1,500 words max.)

Supplemental Centre funding refers to additional funding made directly to the Centre Award, for example, Research Enrichment or the Provision for Public Engagement, but not additional personal/research awards made to Centre members.

Where applicable, please update on the establishment of the core facilities of the Centre. If they are already established, please indicate if there are any issues with staffing or running of the core.
(250 words max.)

Staff/personnel

Please ensure before you submit this form that all staff/personnel listed are aware that you have provided their name and source of funding, or their name and email address, to Wellcome. Please also ensure that you have explained to them how their information will be used as outlined in the Privacy Statement below.

PRIVACY STATEMENT

Wellcome will use the personal information collected on this form for internal grant monitoring purposes in pursuit of our legitimate interest, as a funder, of better understanding the research workforce we support through our grants and their research careers. In particular, this information will be used by Wellcome to inform our work around diversity and inclusion amongst those that we fund, in connection with our [Diversity & Inclusion Priority Area](#). This will include us emailing these staff/personnel to complete an optional anonymous diversity monitoring survey. Further information on how we collect and use personal information for internal grant monitoring purposes, and your rights over this information, is set out in our full [Wellcome Grants Privacy and Confidentiality Statement](#): <https://wellcome.ac.uk/funding/privacy-and-confidentiality-wellcome-grants>.

Group Leaders/Principal Investigators affiliated with the award

If this is your first annual report, please include both Group Leaders/Principal Investigators whose main affiliation is the Centre ('Full Centre Member'), as well as any associate members ('Associate Centre Member').

If you have previously submitted an annual report to us for this grant, please refer to the information submitted last year (see the guidance for instructions of how to find this) and list only Group Leaders/Principal Investigators that are newly affiliated to the Centre or no longer affiliated. For Group Leaders/Principal Investigators listed in previous year's report, who are still affiliated with the Centre, please ensure before you submit this form that you remind these individuals you have previously provided their name and funding source to Wellcome and that you have explained to them how their information will be used, as outlined in the Privacy Statement above.

To view your previous annual progress report:

- *log into your WT Grant Tracker portal account;*
- *select 'My Grants';*
- *select the relevant grant;*
- *select 'Completed' against 'Progress reports'; and*

<ul style="list-style-type: none"> select 'View' against the previous year's Annual Progress Report. 				
Name	Is Group Leader/Principal Investigator newly affiliated to the Centre or no longer affiliated? (DROP DOWN)	(If newly affiliated) ORCID iD (if available)	(If newly affiliated) Relationship to Centre	(If newly affiliated) Is this person supported through a Wellcome Centre Recruitment Package?
	(select) <ul style="list-style-type: none"> Newly affiliated No longer affiliated to the Centre 		(select) <ul style="list-style-type: none"> Full Centre Member Associate Centre Member 	Yes/No

Have any of the Group Leaders/Principal Investigators who are Full Centre Members listed above been recruited to the Centre in the past 12 months?	Yes/No
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If yes, please provide details of all Group Leaders/Principal Investigators recruited in the past 12 months. Only include Full Centre Members here.						
Name	ORCID iD (if available)	Was a recruitment package offered?	Was the recruitment package funded (fully or in part) by the Wellcome Centre Award?	Source of salary support	Please specify	Total value of Wellcome Centre contribution
		Yes/No	Yes/No	(select) <ul style="list-style-type: none"> University Fellowship Recruitment package funded by the Wellcome Centre Award Other (Please specify) 		

In the last year have you experienced any difficulty in the recruitment and/or retention of Group Leaders/Principal Investigators to work at the Centre? Please only comment on Full Centre Members here.	Yes/No
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If yes, please briefly describe the difficulties faced. Do not provide any personal information here which could be attributed to identifiable individual members of staff/personnel, including sensitive personal information, such as health related issues. (500 words max.)

Staff directly funded by the award

If this is your first annual report, please list **all** staff/personnel (both full-time and part-time) whose salaries have been **directly funded** through this award over the last year (both fully funded and part-funded) and provide their professional rather than personal email address. Do not include any Group Leaders/Principal Investigators here – these should be listed in the first section.

If you have previously submitted an annual report to us for this grant, please refer to the information submitted last year (see the guidance for instructions of how to find this) and list only staff/personnel funded through this award who have either a) joined over the last year left, or b) left or are no longer funded, indicating the reason. If there are staff/personnel you listed in previous year’s report, who have not left/moved funding, please ensure before you submit this form that you remind these individuals you have previously provided their name and email address, to Wellcome and that you have explained to them how their information will be used, as outlined in the Privacy Statement above.

To view your previous annual progress report:

- log into your WT Grant Tracker portal account;
- select ‘My Grants’;
- select the relevant grant;
- select ‘Completed’ against ‘Progress reports’; and
- select ‘View’ against the previous year’s Annual Progress Report.

Name	ORDID iD (if available)	Role	Please specify	Contact email	Is this person still funded through this award?	Please select why they are no longer funded through this award

		(select) <ul style="list-style-type: none"> • Senior researcher • Postdoctoral researcher • PhD student • Masters student • Research assistant • Technician • Clinical trial support staff • Public engagement professional • Project manager • Arts professional • Archivist • Conservator • Other <ul style="list-style-type: none"> ○ Please specify 			Yes/No	<ul style="list-style-type: none"> • Moved on to a different grant within your group • Temporary absence • Left your group • Other
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Do you currently have any posts directly funded by the Centre that are vacant or unfilled?	Yes/No
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If yes, please indicate the number of posts currently vacant or unfilled at each of the levels specified.

Role	Number of vacancies
Senior researcher	
Postdoctoral researcher	

Masters student	
Research assistant	
Technician	
Clinical trial support staff	
Public engagement professional	
Project manager	
Arts professional	
Archivist	
Conservator	
Other	

Please specify additional roles with vacancies and their respective number of vacancies.

Role	Number of vacancies

In the last year, have you experienced any difficulty in the recruitment and/or retention of staff to work at the Centre? Please do not include any Group Leaders/Principal Investigators recruitment issues here - these should be captured above.	Yes/No
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<p>If yes, please briefly describe any difficulties you have faced in recruiting and/or retaining staff to work at the Centre. Do not provide any personal information here which could be attributed to identifiable individual members of staff/personnel, including sensitive personal information, such as health related issues. (500 words max.)</p>

Clinical trials

Please see Wellcome's [policy on clinical trials](#). This policy forms part of our grant conditions, and sets out the requirements for our grantholders before, during and after clinical trials. Please only report clinical trials that are directly funded by this award.

1. Does your grant include a clinical trial?	Yes/No
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If Yes, move to Q2.

If No, move to the next section ('Translation').

2. Title of the trial

3. Do you have ethical approval to undertake this trial?	Yes/No
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If Yes, move to Q4.

If No, move to Q3.1.

3.1 When do you anticipate getting ethical approval for this trial? (250 words max.)

4. Is the trial registered with a clinical trials registry?	Yes/No
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If Yes, complete Q5-7 and Q9-11

If No, complete Q8 and Q9-11.

5. Name of the register with which the trial is associated
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- (select)
 - Australian New Zealand Clinical Trials Registry (ANZCTR)
 - Brazilian Clinical Trials Registry (ReBec)
 - Chinese Clinical Trial Registry (ChiCTR)
 - Clinical Research Information Service (CRiS), Republic of Korea
 - ClinicalTrials.gov
 - Clinical Trials Registry - India (CTRI)
 - Cuban Public Registry of Clinical Trials (RPCEC)
 - EU Clinical Trials Register (EU-CTR)
 - German Clinical Trials Register (DRKS)
 - Iranian Registry of Clinical Trials (IRCT)
 - ISRCTN Registry
 - Japan Primary Registries Network (JPRN)
 - Thai Clinical Trials Registry (TCTR)
 - The Netherlands National Trial Register (NTR)
 - Pan African Clinical Trial Registry (PACTR)
 - Sri Lanka Clinical Trials Registry (SLCTR)
 - UMIN Clinical Trials Registry
 - Other
 - Please specify

6. Trial registration number

7. Have you included a data sharing plan in the registry entry?	Yes/No
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7.1. If no, explain why. (250 words max.)

8. Why is the trial not registered? (250 words max.)

9. Have you completed participant recruitment?	Yes/No
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9.1 If yes, give date recruitment was completed.	
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9.2 If no, please indicate when you anticipate participant recruitment to be completed.	
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10. Have you published the trial protocol?	Yes/No
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10.1 If yes, provide a citation and/or DOI.	
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10.2 If no, explain why. (250 words max.)

11. Have you published the statistical analysis plan?	Yes/No
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11.1 If yes, provide a citation and/or DOI.	
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Translation

Has any of the Centre's research during the last year uncovered the potential for development of a new drug, vaccine, diagnostic test/procedure, medical device or any other therapeutic intervention?	Yes/No
<p><i>Wellcome wants the outputs of the research we fund to be managed and used in ways that maximise their potential to deliver future health improvements. In each case the best tool (e.g. intellectual property protection and exploitation, or making data and other outputs freely available) to help deliver such improvements should be identified and used.</i></p> <p><i>If you indicate that your research could realise a potential health impact a member of Wellcome staff will follow up with you to learn more and explore ways in which we can help you translate your ideas to maximise its impact. We are interested to hear about all translational aspects of your work, and if you have any key updates beyond the specific areas listed in this section, please capture these in your overall progress update in the Progress report section.</i></p>	

If yes, please give a brief description.
(250 words max.)

Sample for

Contacting Wellcome

You should feel free to contact Wellcome at any time with any grant issues, but please indicate below if you would like someone from Wellcome to contact you at this stage to provide advice on the following (see guidance for details):

- Administrative, budget or policy issues related to your grant
- Any other issues related to this grant

Do not provide any personal information here which could be attributed to identifiable individual members of staff/personnel, including sensitive personal information, such as health related issues.

Administrative, budget or policy issues related to your grant

You should feel free to contact Wellcome at any time with any grant administrative issues. This form is just an additional avenue by which you can initiate a discussion on any issues that you have not yet raised.

Briefly describe the administrative, budget or policy issues you want to discuss
(250 words max.)

Briefly describe any other issues you want to discuss
(250 words max.)