## Helping learned societies explore Plan S-compliant business models – Response Grid

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| **Question** | **Response** |
| **Section 1: Contact Information** |
| Please provide contact details for the main point of contact for this piece of consultancy. If you are applying in partnership with another consultant, please use Section 1 to identify who the contracting party would be. When answering the other questions, please specify which party will be responsible for which tasks. |
| **Name of company:** |  |
| **Named contact:** |  |
| **Position:** |  |
| **Address:** |  |
| **email:** |  |
| **Telephone** |  |
| **Section 2: Relevant experience and skills** |
| Provide a summary of your skills and experience that demonstrate your organisation’s ability to undertake the work outlined in the *Brief*. Please give examples of any similar pieces of work you have conducted.  |
| Response: |
| **Section 3: Approach and Tasks** |
| Provide an outline of the approach you would undertake for this work. Looking at the tasks identified in the *Brief*, indicate any which you think may be unnecessary. Equally, please identify any additional tasks (or different tasks and approaches) which would significantly enhance this work and help support learned societies transition to a financially sustainable, Plan S compliant, business model.  |
| Response:   |
| **Section 4: People** |
| Provide a short summary of the people who would be assigned to this project and their key skills. |
| Response  |
| **Section 5: Costs**  |
| Provide a fixed cost (including VAT) for undertaking this piece of work. |
| Response  |
| Provide details as to how this figure was calculated - by showing:1. Total number days allocated to this project
2. Day rates (indicating whether all staff working on this project are on the same rate)
3. Travel
4. Other costs

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| Response |
| **Section 6: Timescales** |
| Please comment on whether you could adhere to the timetable set out in the *Brief*.  If you cannot meet the proposed timeline, please provide an alternative.  |
| Response |
| **Section 7: Contract for Services** |
| Please indicate if there is anything in the draft Contract for Services (Annex B) that you would not be able to agree to. This information is being requested up-front in lieu of the short timescales in contracting for this work. |
| Response |
| **Section 8: Conflict of interest** |
| Please state any conflict if interests Wellcome should be aware of. |
| Response |

Responses should be sent to Robert Kiley (r.kiley@wellcome.ac.uk) by 09.00 on Monday 14th January 2019.