Bank details form

|  |
| --- |
| To ensure that grant payments are paid as quickly and efficiently as possible, the Trust makes payments by electronic bank transfer. Please provide full bank details for where you wish payments to be sent ­­– the information we require is detailed below. |
|  |

|  |  |
| --- | --- |
| Wellcome Trust Grant Ref: (e.g.: 012345/Z/09/Z): |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name and address of administering organisation/individual: |  | | | |
|  |  |  |  |  |
| Name on bank account (payee): |  | | | |
|  |  |  |  |  |
| Bank name: |  | | | |
|  |  |  |  |  |
| Bank address: |  | | | |
|  |  |  |  |  |
| Bank account number:  (IBAN for Europe) | Currency: | | | |
|  |  | | | |
| Bank Sort Code:  (for UK payments only) |  | | | |
|  |  |  |  |  |
| Swift Code (BIC): |  | | | |
|  |  | | | |
| USA: Bank ABA/Routing  IND: IFSC Code: |  | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Signed: |  | | Date: |  | |
|  |  | |  |  | |
| Name (in full): |  | | | | |
|  |  |  | |  |  |
| Position (if applicable)\*: |  | | | | |

**Please note that the person signing must have authority to certify for the Organisation at the level of the Chief Finance Officer or the Chief Administrative Officer.**

In order for us to send remittance advice electronically please provide contact e-mail address below:

|  |
| --- |
|  |

The completed form should be e-mailed in PDF format to [grantpayments@wellcome.ac.uk](mailto:grantpayments@wellcome.ac.uk) or by post to: Wellcome Trust, Gibbs Building, Grant Payments Team, Finance Department, 215 Euston Road, London NW1 2BE.

If you have any queries regarding this form, please contact the Grant Payments Team at the above email address or telephone one of the Team members. Details can be found via the following link:

[www.wellcome.ac.uk/Managing-a-grant/Finance-and-employment/WTD004119.htm](http://www.wellcome.ac.uk/Managing-a-grant/Finance-and-employment/WTD004119.htm).